

Agenda

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Scrutiny Shareholder Panel

Date: **Wednesday 22 March 2017**

Time: **5.30 pm**

Place: **Plowman Room - Town Hall**

For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Shareholder Panel

Membership

Councillor James Fry

Councillor Andrew Gant

Councillor David Henwood

Councillor Craig Simmons

Liberal Democrat Group Leader

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AGENDA

	Pages
ITEMS TO BE HELD IN PUBLIC	
1 ELECTION OF CHAIR	
The Panel is asked to elect a chair for the remainder of the council year.	
The Chair must be a member of the Scrutiny Committee.	
2 SCRUTINY PROTOCOL FOR WHOLLY OWNED COUNCIL COMPANIES	7 - 8
The Scrutiny Shareholder Group has been tasked by the Scrutiny Committee with scrutinising shareholder decisions relating to limited companies that are wholly Council-owned.	
The attached protocol sets out Scrutiny's role, powers and procedures in relation to the shareholder function for these companies. The Panel is asked to note the protocol.	
3 OCHL - SHAREHOLDER GROUP MEETINGS - TERMS OF REFERENCE	9 - 12
On 28 March 2017 the Housing Companies Shareholder Group will be asked to adopt the attached terms of reference.	
4 OCHL - SHAREHOLDERS AGREEMENT	13 - 30
On 28 March 2017 the Housing Companies Shareholder Group will be asked to agree the OCHL Shareholders Agreement.	
EXEMPT ITEMS TO BE HELD IN PRIVATE	
This is exempt from publication by virtue of Paragraph 3, Part 1 of Schedule 12A of the Local Government Act 1972 for the following reasons:	
<ul style="list-style-type: none"> Commercial affairs of the Council. 	
The Panel is required to RESOLVE to go into private session for consideration of this item.	
5 OXFORD CITY HOUSING LIMITED - BUSINESS PLAN	31 - 94
Invited:	
<ul style="list-style-type: none"> Cllr Bob Price – Leader of the Council / Chair of the Housing 	

Companies Shareholder Group;

- Cllr Mike Rowley – Board Member for Housing;
- Jackie Yates – Executive Director for Organisational Development & Corporate Services / OCHL Director;
- David Edwards – Executive Director for Housing & Regeneration / OCHL Director;
- Stephen Clarke – Head of Housing / OCHL Director;
- Nigel Kennedy – Head of Financial Services;
- Lindsay Cane – Monitoring Officer / OCHL Company Secretary;
- Alan Wylde – Housing Development & Enabling Manager / OCHL advisor;
- David Watt – Finance Business Partner / OCHL advisor.

Paperwork:

- Covering report
- OCHL draft 40 year business plan
- Deloitte commentary
- Management response to Deloitte

On 28 March 2017 the Housing Companies Shareholder Group will be asked to endorse the OCHL business plan. The business plan was developed by OCHL's Board of Directors and sets out initial proposals for OCHL's business over a 40 year period. This initial business plan will be a schedule to the Shareholders Agreement.

It is proposed (in the terms of reference) that once the business plan has been adopted the OCHL Board of Directors will present annual reports and financial accounts to the Housing Companies Shareholder Group.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.